

Greater Manassas Christmas Parade

Parade Participation Agreement

The Greater Manassas Christmas Parade seeks to provide an annual celebration of the Holiday Season that is both entertaining and safe for all participants and spectators. To achieve those goals it is necessary to have basic rules that govern the event. All Parade Unit Applications must include this agreement, signed by an authorized group leader.

Please read carefully as the rules and regulations have changed.

1. The Christmas Parade Committee has the right to establish the Parade theme, determine the number of entries, select and reject participants at its sole discretion, and control Parade operations on the day of the event. All participants must be approved in advance by the Parade Committee.
2. All entries must represent an organized and recognized community, neighborhood or other nonprofit group. Each Parade group/unit must be properly identified by a sign or banner carried by a walker or mounted on the front of the unit. Commercial establishments or groups/individuals that represent commercial establishments are not allowed in the Parade except in their capacity as a Parade sponsor.
3. Parade entries must be costumed/designed appropriate to the theme of the Parade. All participants in a group/unit must contribute to the theme.
4. All group/unit entries, e.g. bands, scout troops, etc. must be uniformly dressed to participate in the Parade.
5. Parade participants may not sell, or offer for sale, any commodity, service, food or drink on the day of the Parade.
6. For safety reasons, Parade participants may not throw any item toward spectators including, but not limited to, candy, flowers, leaflets or promotional items.
7. Vehicles that are not an integral part of carrying out a group's Parade theme may not accompany the group/unit along the Parade route. Adults carrying coats or other items for participants must walk behind spectators along the route.
8. For safety reasons, children under the age of 8 shall not walk in the Parade. They are invited to ride on floats or other vehicles that are integral to carrying out a group's Parade theme.
9. Performance and time restraints: **** IMPORTANT: This section only applies if you checked on the application that your group/unit will be performing for the Judges. *SEE NEXT PAGE!***
10. The Official Parade Santa Claus is the only Santa allowed in the Parade.

I, _____, an authorized representative of _____
(Print name) (Print name of Group/Unit)

do hereby agree that the group/unit I represent, and all of its members/representatives who participate in the Greater Manassas Christmas Parade, will abide by the terms of this Participation Agreement. I further agree that failure to abide by this agreement may result in removal from the Parade formation and/or not being accepted for participation in future Parades.

Signature

Date

This Agreement, signed by an authorized representative, must accompany each Parade application.

INFORMATION FOR DAY OF PARADE

PERFORMANCE AND TIME RESTRAINTS FOR JUDGING

Performing “routines” that require the full forward movement of the group/unit to stop or go to half step are not allowed except in the following situations:

- When forward movement of the entire Parade has come to a halt; and,
- In front of the Judges’ stand for a MAXIMUM OF TWO (2) MINUTES.

When forward movement of the entire Parade has come to a halt, performances may be carried out. However, once the Parade has begun a forward movement, the performing group/unit shall IMMEDIATELY move forward. Groups/Units MUST keep up with the forward movement of the Parade and maintain the designated gap with the group/unit in front. In addition to the judges at the judging stand, there may be roving judges along the parade route.

When performing in front of the Judges’ Stand, groups/units will be limited to a MAXIMUM OF 2 MINUTES FROM BEGINNING OF PERFORMANCE TO END OF PERFORMANCE.

“*Beginning of performance*” is defined as ANY HALTING of the forward movement of the group/unit in preparation for the performance. Marching at half-time to allow the setting up of props will not be allowed.

“*End of performance*” is defined as when the group/unit has faced down the Parade route and started marching forward. HESITATION THEREAFTER WILL NOT BE ALLOWED!

A 2-minute timing device will be readily visible by the Judges and performing group/unit leader. Such device will display a warning when 30 seconds are left in the allowed performance time. Disqualification may result for groups/units going over the 2minute time limit.

Only props hand-carried by the performers along the entire Parade route will be allowed during the performance at the Judges’ stand. **All performing groups using recorded music must submit their music on DVD at the mandatory meeting on November 18, 2010 at 7 p.m. at the Park West Lions Club.**

Parade Marshals will be stationed along the entire Parade route to assure safety, security and the continuous forward movement of the Parade. These individuals will be dressed in an attire that will be easily recognized. Groups/Units creating gaps, after having been warned by the Parade Marshals may be asked to exit from the Parade.

INCLEMENT WEATHER POLICY

Performances at the Judges Stand may be limited or cancelled depending on weather conditions.

LIVE ANIMALS

If your unit consists of live animals, please read the Sections of the City Code printed on the back.

HANDOUTS

Distributing of literature is discouraged. Handing out candy or other items along the parade route is permitted as long as it is **handed** to an individual. Throwing of candy or other items from vehicles is **not** permitted. Failure to follow these rules will result in immediate removal from the parade.

Groups/Units failing to obey directions from the Parade Marshals may receive point deductions. Continued disobedience of the directives may result in disqualification.

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Media Sheet

Tell us about your group/unit so that the announcer can describe your achievements and activities to the crowd and judges as you approach to perform.

Unit Name _____

Sponsoring organization (if different from above) _____

Theme for your Unit _____

Description of your Unit _____

BANDS: Musical selections you will play _____

OTHERS: Will you provide music? _____ How? _____

EQUESTRIANS: What kind of horses? _____

List awards/recognition and any other information of special interest _____
